

# Employment Application

## Early Childhood Teacher's Aide



### Applicant Information

Full Name: \_\_\_\_\_ Date: \_\_\_\_\_  
*Last First M.I.*

Address: \_\_\_\_\_  
*Street Address Apartment/Unit #*

\_\_\_\_\_

*City State ZIP Code*

Phone: \_\_\_\_\_ Email \_\_\_\_\_

Social Security No.: \_\_\_\_\_

Are you a citizen of the United States? YES ☐ NO ☐ If no, are you authorized to work in the U.S.? YES ☐ NO ☐

Are you at least 18 years of age? YES ☐ NO ☐ May we have permission to do a background check? This is a requirement of employment. YES ☐ NO ☐

Have you ever been convicted of a felony? YES ☐ NO ☐

If yes, explain: \_\_\_\_\_

### Availability

☐ Full Time ☐ Part Time

Date Available \_\_\_\_\_

### Qualifications

*Please check what applies to you.*

- ☐ A love for children.
- ☐ High energy.
- ☐ Ability to work well with others.
- ☐ Strong oral and written communication skills and basic computer skills.
- ☐ An understanding of child development.
- ☐ Leadership, organizational, and interpersonal skills.
- ☐ CPR and First Aid certification.
- ☐ 1 year (or more) child care experience.

## Educational Qualifications

- ☐ High School Diploma or GED
- ☐ Early Childhood Education, Child Psychology, or Education classes taken
- ☐ CDA or 6 hours of ECE credit preferred.
- ☐ Some College Courses
- ☐ Associate's Degree \_\_\_\_\_ (degree)
- ☐ Bachelor's Degree \_\_\_\_\_ (degree)

## Job Experience

Employer: \_\_\_\_\_ Supervisor: \_\_\_\_\_  
Address: \_\_\_\_\_ Phone: \_\_\_\_\_  
Dates \_\_\_\_\_  
Employed: \_\_\_\_\_  
Work \_\_\_\_\_  
Performed: \_\_\_\_\_  
Reason for \_\_\_\_\_  
Leaving: \_\_\_\_\_

Employer: \_\_\_\_\_ Supervisor: \_\_\_\_\_  
Address: \_\_\_\_\_ Phone: \_\_\_\_\_  
Dates \_\_\_\_\_  
Employed: \_\_\_\_\_  
Work \_\_\_\_\_  
Performed: \_\_\_\_\_  
Reason for \_\_\_\_\_  
Leaving: \_\_\_\_\_

Employer: \_\_\_\_\_ Supervisor: \_\_\_\_\_  
Address: \_\_\_\_\_ Phone: \_\_\_\_\_  
Dates \_\_\_\_\_  
Employed: \_\_\_\_\_  
Work \_\_\_\_\_  
Performed: \_\_\_\_\_  
Reason for \_\_\_\_\_  
Leaving: \_\_\_\_\_

Employer: \_\_\_\_\_ Supervisor: \_\_\_\_\_  
Address: \_\_\_\_\_ Phone: \_\_\_\_\_  
Dates \_\_\_\_\_  
Employed: \_\_\_\_\_  
Work \_\_\_\_\_  
Performed: \_\_\_\_\_  
Reason for \_\_\_\_\_  
Leaving: \_\_\_\_\_

## References

*Please list at least TWO professional references and ONE personal reference.*

Full Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Company: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

Full Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Company: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

Full Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Company: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

## Questions

Summarize special skills and qualifications acquired from employment, clubs, awards, or other experience you may have which will be helpful to us in considering your application.


What is it about Creede that interests you?


What do you feel most qualifies you for this position?


List any Early Childhood Education classes or training you have completed?

**Disclaimer and Signature**

*I certify that my answers are true and complete to the best of my knowledge.*

*If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.*

Signature: \_\_\_\_\_ Date: \_\_\_\_\_